

Guide for Submitting “Aligner Therapy”

1. Print off an Ortho Lab Script for Aligners – Click [here](#) then download ortho script pdf file found at the bottom of the screen. You will need to print.
2. Fill out script and include with:
 - a. Traditional impressions or, (Traditional impressions work fine if you don’t have a intra-oral scanner)
 - b. Digital impressions
 - i. If sending digital impression with Itero Scanner, use the iRecord option and send to Express Dental Laboratory. If using Cerec, submit via “Cerec Connect”. If your office uses another intra-oral scanners, attach the scanned files to case in the “Attachment Section” of “Case Entry”. (see below)
3. Take a photo of the patients smile / teeth
4. Take a Panoramic xRay if available – this assist identify any unforeseen restorations such as implants, crowns, etc.
5. Go to Express’s Cloud-Base Case Tracking system and enter your case – [Click here](#) – If you don’t have your login and password, call our offices to retrieve.
 - a. Select Doctor and enter patient’s name
 - b. Select “Appliances” and select Maxillary and/or Mandibular.
 - c. Select or type “Express Clear Aligner Therapy”.
 - d. Go down to “Attachment” and upload your Ortho RX Script (take a pic of the hard copy pdf if necessary, Pano xRay and photos.
 - e. Additional notes can be placed in the “Special Instruction” Section, or just on the Orth Hard Copy Script.

Case Entry

Case Information

Doctor/Lab: **The Doc's Name will be here** Patient First Name: John Patient Last Name: Chambers (1) - Enter Patient's Name Here Pan #: Case Flag: Clear

Patient #: Add

Appliance

Item: Express Clear Aligner Therapy (4) - Select or type "Express Clear Aligner Therapy"

Shade Guide: VITA Classical (sequential order)

Shade: 1 2 3 No Shade Provide Later N/A

Design: Add Additional Features: Add

Enclosed with Case: [x] Impression [x] Model [x] Study/Pre-Op Model [x] Size Registration [x] Implant Analog [x] Impression Coping [x] Abutment [x] Crown [x] Shade Tab [x] Articulator [x] Photos [x] CAD/CAM Files [x] Denture [x] Appliance Other items:

Special Instructions: Clear

Manufacturing Instructions/Internal Notes: Add

Attachments: (5) - Upload Pans, Photo and Ortho Script Files Here Upload File Doctor Preferences Edit

Received Date: Oct 23, 2019 (Wed) Manufacturing Schedule: Edit

Ship Date: Due Date: Patient appointment: Date Time

Direct to create invoice Create New Item Cancel

Generally, within 3 to 4 days you will receive a “Smile Summary” sheet along with a video capturing the prescribe treatment. Upon approval of the summary, the case will be completed generally within 10 days.

If you have any questions, please feel free to give us a call at 405-217-2282.